

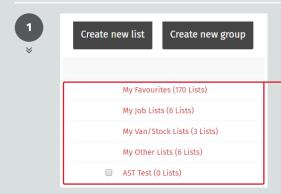
Your wolseley.co.uk how to guide



Building custom lists



Lists help you organise frequently used products, saving you the hassle of searching. Lists are stored to make re-ordering, stock check and price check quick and easy.



Click on 'My Account', then 'Lists'

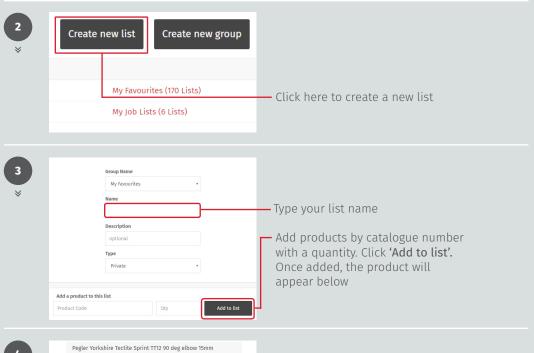
Select what group of lists you want to use or create a new group

This shows previously created lists these can be ordered, amended or deleted when they are no longer required

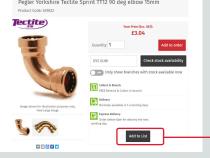


Available on mobile. Click 'Configure' to save the tools you use most frequently to your mobile homepage shortcuts

Only the Account Administrator can create a new group, these groups will be shared across the organisation



Save favourite products, quotes, jobs, van stock items or any other products into handy lists



You can also 'Add to list' when searching for products or from Order Status, Quotes, Quick Order, Product Upload or Basket for easy re-ordering

Click 'Add to list' and choose the relevant list

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If you have any questions, need any help, or have feedback, please call our Online Support team, or email us



onlinesupportteam@wolseley.co.uk



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