



## Placing an order online

**Why?** Order on desktop, tablet or mobile, even when the branch is closed.

1



When you have found what you want, click 'Add to Order'

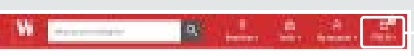
2



Or if you have made a list, select the products you want by ticking the boxes

Then click 'Add to order'

3



Click here to go to basket

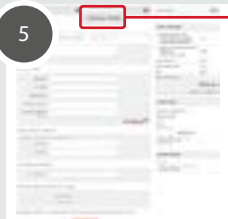
4



Increase or reduce quantities using the +/- icons or remove products completely

Choose collection or delivery

5



Collection – select where and when you would like to collect the order and provide contact details



Delivery – select when you would like the delivery and provide the address

6



You will receive an email confirming the order and collection/delivery details



Express delivery – complete the same information as delivery (if all products in your basket qualify for Express delivery)



### Top tips

Either type in the search bar, or use the menus to navigate to the products

Make sure you are logged in so you can see if there is an Express delivery option

Remove products from the basket that don't qualify for Express delivery. Visit [wolsley.co.uk/benefits/delivery](http://wolsley.co.uk/benefits/delivery) for more information



If you have any questions, need any help, or have feedback, please call our Online Support team, or email us

[onlinesupportteam@wolsley.co.uk](mailto:onlinesupportteam@wolsley.co.uk)

0344 891 0196

[wolsley.co.uk/benefits](http://wolsley.co.uk/benefits)

Work smarter, not harder at [wolsley.co.uk](http://wolsley.co.uk) and let us do the legwork for you